

The Federation of Follifoot & Spofforth Church of England (VC) Primary Schools
Headteacher: Mr Paul Griffiths



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Dear Parent/Carers,

Severe Bad Weather Procedures.

We are taking the opportunity now to remind you of the procedures we have in place in the event of severe bad weather.

Even though local children may be able to make it into school, please remember that most of our staff travelling from different areas may be unable to get here safely. In that case the school would have to close on the grounds of pupil safety because of inadequate supervision. We have therefore decided on the following contingency plans as weather is an unpredictable force:

1. Please listen to Stray FM radio on 97.2FM to hear if the school is to close or open later.
2. The texting service will be used to notify parents if the school is closed. Please inform Mrs. Giddings of any new or changed mobile phone numbers. You are unable to reply to school texts. The first member of staff to arrive at school will man the telephone, so please call if you have any doubts about the situation.
3. If school opens on any morning but then the weather starts to deteriorate significantly, please collect your child straight away. It is impossible for staff to contact all parents. If you are in any doubt at all, please contact the school, but the quicker we can get the children home, the safer everyone will be.
4. If you are a working parent could you please make sure that there will be someone available to collect your child should the need arise and send a note into school if those people are not known to us.
5. Please remember to send your child to school with suitable foot wear and a change of socks maybe a good idea for the snowy weather. Hats, scarves, gloves and a warm coat should be brought into school every day over the winter period.

Please keep this letter safe, as these contingency plans will apply to any days throughout the winter when we may experience severe bad weather of any kind.

Thank you for your co-operation in this matter.

Yours sincerely

Mr Paul Griffiths

Head teacher

